

## Little Silver Fire Company

### **Cadet Membership Application Procedure**

1. Applicant must be at least fourteen (14) years of age.
2. If applicant is under the age of eighteen (18), Parent/Legal Guardian signature must be provided on the application.
3. All information must be current and accurate; any information withheld will result in rejection of the applicant. It is the responsibility of the applicant to update any information after submittal.
4. Application must be written or clearly printed in ink.
5. Any question that is not applicable shall be indicated with "N.A" in the appropriate area.
6. Any application not filled out correctly will be rejected.
7. The Little Silver Fire Company reserves the right to reject any prospective applicant.
8. Prospective applicants will return the completed application for review by the board.
9. The Review Board will **confidentially** review the applications and other documents submitted by the applicant.
10. The Review Board will make recommendations of acceptance to the President to be presented at the next Fire Company Meeting.

**PERSONAL HISTORY**

Applicants Full Name: \_\_\_\_\_  
Last First Middle  
Jr/Sr

Address: \_\_\_\_\_  
Street City State Zip Code

Phone: \_\_\_\_\_

Date of Birth \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

## General Questionnaire

Please state why you want to be a member of our Fire Company: \_\_\_\_\_

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Have you ever been a member of another Volunteer Fire Company? If yes, please list

below: \_\_\_\_\_

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Have you ever had any previous Fire, Rescue, or EMS training? If yes, please list: \_\_\_\_\_

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Do you have any skills that will benefit our Fire Company? If yes, please list: \_\_\_\_\_

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Do you have any medial concerns/ conditions of special needs that our Fire Company

should know? If yes, please list below: \_\_\_\_\_

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Do you have any phobias that the Fire Company needs to know? If yes, please list: \_\_\_\_\_

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How much time can you devote to our Fire Company? \_\_\_\_\_

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Have you ever been in trouble with the law? If yes, please explain: \_\_\_\_\_

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### **Education**

Name of School: \_\_\_\_\_

Highest Grade Completed: \_\_\_\_\_

What year are you supposed to graduate? \_\_\_\_\_

What is your current GPA? \_\_\_\_\_

### **Employment**

Are you currently employed? \_\_\_\_\_ If yes respond to the following:

Current Employer's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Job Title: \_\_\_\_\_ Date of Hire: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

## **Emergency Contacts**

Please list two names of emergency contacts below.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship? \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship? \_\_\_\_\_

## **Parental Contact**

I understand that if the Little Silver Fire Company accepts me for Cadet membership, the Fire Company shall require verification of identity. If I do not have a driver's license, I will submit a valid copy of my birth certificate.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent or Legal Guardian signature is required.

Parent/Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

By signing this application you have given the Little Silver Fire Company the right to investigate any and all statements in your application. You understand that false, misleading and/or substantive omission of information may be sufficient cause for termination of consideration or for dismissal if already a member. If accepted as a member of the Little Silver Fire Company, you agree to abide by the existing Fire Company By-Laws, Standard Operating Guidelines, rules and regulations and those By-Laws, Standard Operating Guidelines, rules and regulations, which may become effective while you are a member of the Company.

## **Parental Statement of Understanding**

I verify that I, the Parent or Legal Guardian of \_\_\_\_\_  
\_\_\_\_\_, have read and do understand the application and Cadet  
Program Guidelines. I have asked any questions about the program that I have and  
understand that I may, at any time, contact the Cadet Program Coordinator with any  
additional questions that I may have. I have given permission for my \_\_\_\_\_  
\_\_\_\_\_ to participate in the Fire Company Activities as outlined in the Cadet  
Program Guidelines.

Signature of Parent/Guardian: \_\_\_\_\_

Print name of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Cadet Program witness: \_\_\_\_\_

## Identification Card Emergency Medical Information

Allergies: \_\_\_\_\_

Medications: \_\_\_\_\_

\_\_\_\_\_

Medical History: \_\_\_\_\_

\_\_\_\_\_

Physicians Name: \_\_\_\_\_

Physicians Phone Number: \_\_\_\_\_



**LITTLE SILVER FIRE DEPARTMENT**  
**Cadet Member**  
**Standard Operating Guideline**

**MEMBERSHIP:**

- Cadet membership is restricted to individuals age 16 through 17 who reside in the Borough of Little Silver or a contiguous borough, and who attend or have graduated from High School or similar secondary educational facility.
- Jr. Cadet membership is restricted to individuals age 14 through 17 who reside in the Borough of Little Silver or a contiguous borough, and who attend or have graduated from High School or similar secondary educational facility.
- Cadets and/or Jr. Cadets wishing to join Little Silver Fire Department as a probationary member may submit the application during their birth month provided they will reach 18 years of age at the time they are sworn in. Any Cadet or Jr. Cadet who turns 18 years of age prior to the regular meeting must submit the application at the next meeting following their eighteenth birthday. Cadets or Jr. Cadets making application as a probationary member in accordance with these terms will be carried as a Cadet or Jr. Cadet after their eighteenth birthday until they are sworn in. Any Cadet or Jr. Cadet failing to make application as a probationary member will be dropped from the membership list in the Department until they are sworn in as a probationary member.
- Jr. Cadets will be afforded the opportunity to attend Engineer's nights, drills and work details of the Department at the discretion of the Fire Chief and/or an Advisory Board member. They shall be encouraged to learn basic skills and may participate in certain training evolutions provided that those evolutions are permitted by state law. A Jr. Cadet's progress will be monitored and their elevation to Cadet on their sixteenth (16<sup>th</sup>) birthday will be subject to their progress and behavior as a Junior Cadet.
- Jr. Cadets are not allowed to respond to emergency calls nor are they allowed to participate in emergency scene activities when in the view of the Incident Commander their presence puts them in any kind of danger or is in violation of state law.

**CADET ADVISORY BOARD:**

- The Advisory Board shall consist of a minimum of five non-probationary members of the Little Silver Fire Company including the Fire Chief (or designee) and four members appointed by the President. The Advisory Board shall in conjunction, with the Fire Officers, establish training criteria and procedures for all cadets and assist in that training. The Board of Advisors will also assist in planning and supervising field trips and other activities involving all cadets.
- The Board of Advisors shall periodically review the Rules and Regulations of the Program and shall, along with the Fire Officers, be responsible the enforcement of all rules, regulations and procedures agreed upon. The Board of Advisors shall have the power to immediately suspend a Cadet or Jr. Cadet for any infraction of the aforementioned rules and regulations pending a formal hearing before the Board. Written notice of suspension shall be provided to both the Cadet or Jr. Cadet and the parent who signed the application and shall include the alleged infraction and the date of the formal hearing. Expulsion from the Cadet Program can only take place upon a vote of the regular Fire Co. membership.

**FIREHOUSE RULES AND GENERAL DECORUM:**

- Cadets and Jr. Cadets are not allowed in the firehouse without a regular member over the age of 21 being present.
- Cadets and Jr. Cadets must leave the firehouse by 9:00PM Sunday through Thursday during the school year unless a specially approved circumstance exists.
- Cadets and Jr. Cadets are only allowed in the backroom area before or after a sanctioned Fire Department/ Fire Company event. (E.g. Calls, drills, special details)
- Cadets and Jr. Cadets are not permitted to bring guests inside the firehouse.

- Cadets and Jr. Cadets are required to show one of the members of the Advisory Board their school report card at the end of each marking period. Any Cadet or Jr. Cadet failing one or more subjects will be suspended from all activities until proof of improvement can be produced from their teacher or their next report card.
- Cadets and Jr. Cadets shall not engage in skylarking, unruly or unsafe behavior in or around the firehouse or at any Fire Department/Fire Company function. Cadets and Jr. Cadets are expected to conduct themselves at all times in a manner that will not bring embarrassment to the Department or Company.

#### **RESPONDING TO CALLS:**

- Cadets will be permitted to respond to emergency calls and ride the apparatus after being cleared to do so by the Fire Chief or Chief's designee.
- Jr. Cadets are not permitted to respond to emergency calls or ride the apparatus to emergency calls.
- Cadets responding to the firehouse for a call after 9:00PM must either drive or be driven in a vehicle.
  - Cadets shall split up between all responding apparatus and make every effort to provide adequate seating for responding firefighters in the crew areas of each apparatus by sitting in the front seat area with the chauffeur (driver).
  - Cadets may not respond to calls after 10:00 PM Sunday through Thursday while school is in session unless the school is closed the following day for a holiday.
  - Cadets and Jr. Cadets may not use any blue light or other emergency light while responding to an emergency call. All motor vehicle laws specified by Title 39 of the New Jersey Motor Vehicle Code must be adhered to.
  - Cadets are required to wear protective clothing (turnout gear) while responding to emergency calls on the apparatus and while on the fire scene unless otherwise directed by the Fire Chief or designee.
  - Cadets shall remain with the apparatus upon which they respond to assist the chauffeur/pump operator with set-up, equipment, hose laying, etc. unless otherwise directed. When the chauffeur/pump operator no longer needs assistance at that vehicle, they may release the Cadet from that apparatus. Upon being released, the Cadet shall report to the chauffeur/pump operator of the first due engine to assist at that apparatus or on the fire ground.

Cadets responding directly to the scene shall report to the Incident Commander and stage there to await orders.

#### **RULES FOR RIDING EMERGENCY VEHICLES:**

- Cadets shall be required to don protective clothing prior to boarding any Fire Department emergency vehicle.
- Cadets shall be properly seated with their seat belts securely fastened prior to the operation of any Fire department emergency vehicle.
- Cadets are not permitted to ride on the rear step of any Fire Department vehicle.
- No Cadet shall be permitted to drive any Fire Department vehicle.
- Cadets and Jr. Cadets shall not be permitted to work in, about or in connection with the following:
  - Injurious quantities of toxic or noxious dust, gases, vapors or fumes
  - Oiling, wiping, or cleaning machinery in motion or assisting therein
  - Grinding, abrasive, polishing or butting machines
  - Operation or repair of elevators or other hoisting apparatus
  - Any place where heating, melting, or heat treatment of metals is carried on
- Cadet's and Jr. Cadet's Use of Equipment:

OXYGEN-Cadets and Jr. Cadets shall not ride in an ambulance where an oxygen cylinder is present. Cadets and Jr. Cadets shall not administer oxygen unless they are also EMS cadets and are under the supervision of EMS personnel.

SUCTION UNIT- Cadets and Jr. Cadets shall not train on or operate unless they are also EMS cadets and are under the supervision of EMS personnel.

PORTA POWER- Jr. Cadets must not train on or operate.

SEAT BELT CUTTER- Jr. Cadets must not train on or operate.

AXE, SLEDGE, PIKE POLES- Jr. Cadets must not train on or operate.

AIR CHISEL- Jr. Cadets must not train on or operate.

CROWBAR, HALLIGAN TOOL – Jr. Cadets must not train on or operate.

HOMATRO EXTRICATION TOOLS- Cadets and Jr. Cadets must not operate or train on other than to have a general knowledge of the names of the units and assist chauffeur/pump operator in setting out the tools for trained personnel.

COME ALONG- Cadets and Jr. Cadets must not operate or train on other than to have a general knowledge of the names of the units and assist chauffeur/pump operator in setting out the tools for trained personnel.

FIRE EXTINGUISHERS- Cadets and Jr. Cadets must not operate or train on other than to have a general knowledge of the types of extinguishers and assist chauffeur/pump operator in setting them out for trained personnel.

FLARES- Jr. Cadets must not train on or operate.

SCBA- Cadets must complete annual training with the Department. Cadets shall never don SCBA unless directed to do so by the Fire Chief or designee. Jr. Cadets prohibited.